



**CREDIT BUREAU ASIA LIMITED**  
(Company Registration Number: 201909251G)  
(Incorporated in the Republic of Singapore)

## **ANNUAL GENERAL MEETING TO BE HELD ON 26 APRIL 2021 BY ELECTRONIC MEANS**

### **BACKGROUND**

The Board of Directors (the “**Board**”) of Credit Bureau Asia Limited (the “**Company**”) refers to:

- (a) the COVID-19 (Temporary Measures) Act 2020 passed by Parliament on 7 April 2020 which enables the Minister for Law by order to prescribe alternative arrangements for listed companies in Singapore to, inter alia, conduct general meetings, either wholly or partly, by electronic communication, video conferencing, tele-conferencing or other electronic means;
- (b) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020, and as amended by COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) (Amendment No. 2) Order 2020 (the “**Order**”) which sets out the alternative arrangements in respect of, inter alia, general meetings of companies; and
- (c) the joint statement by the Accounting Corporate and Regulatory Authority, Singapore Exchange Regulations and the Monetary Authority of Singapore on 13 April 2020 (as updated on 27 April 2020, 22 June 2020 and 1 October 2020) which provide additional guidance on conduct of general meetings during the period when elevated safe distancing measures are in place.

### **DATE, TIME AND CONDUCT OF ANNUAL GENERAL MEETING (THE “**AGM**” OR THE “**MEETING**”)**

The Company is pleased to announce that pursuant to the Order, its AGM will be convened and held by way of electronic means on Monday, 26 April 2021 at 9.00 a.m. (Singapore time).

Representative(s) from the Board will conduct the proceedings of the AGM.

### **ANNUAL REPORT, NOTICE OF AGM AND PROXY FORM**

In line with the relevant provisions under the Order, printed copies of the annual report for the financial year ended 31 December 2020, the notice of AGM and the proxy form will not be physically despatched to shareholders. Instead, these documents will be made available to shareholders by electronic means via publication on the Company’s website at the URL <https://www.creditbureauasia.com> and on the SGXNet at the URL <https://www.sgx.com/securities/company-announcements>.

### **NO PERSONAL ATTENDANCE AT THE AGM**

Due to the current COVID-19 restriction orders in Singapore, shareholders of the Company will not be allowed to attend the AGM physically.

### **ALTERNATIVE ARRANGEMENTS FOR PARTICIPATION AT THE AGM**

Shareholders of the Company may participate at the AGM by:

- (a) observing and/or listening to the AGM proceedings via live audio-visual webcast or live audio-only stream;
- (b) submitting questions in advance of the AGM; and
- (c) appointing the Chairman of the Meeting as proxy to attend, speak and vote on their behalf at the AGM. Details of the steps for pre-registration, pre-submission of questions and voting at the AGM are set out in this announcement.

## **PERSONS WHO HOLD SHARES THROUGH RELEVANT INTERMEDIARIES**

Persons who hold shares of the Company through relevant intermediaries (as defined in section 181 of the Companies Act, Chapter 50), including CPF and SRS investors, and who wish to participate in the AGM by:

- (a) observing and/or listening to the AGM proceedings via live audio-visual webcast or live audio-only stream;
- (b) submitting questions in advance of the AGM; and/or
- (c) appointing the Chairman of the Meeting as proxy to attend, speak and vote on their behalf at the AGM, should contact the relevant intermediary (which would include, in the case of CPF and SRS investors, their respective CPF Agent Banks and SRS Operators) through which they hold such shares not less than **seven (7) working days** before the AGM in order for the necessary arrangements to be made for their participation in the AGM.

Details of the steps for pre-registration, pre-submission of questions and voting at the AGM are set out below.

## **CONDUCT OF MEETING**

### **1. Attendance via Webcast**

Shareholders who wish to attend the AGM via Webcast are required to pre-register by submitting the following particulars by email to [agm@creditbureauasia.com](mailto:agm@creditbureauasia.com):

- (a) Full name as per CDP/CPF/SRS Account records;
- (b) National Registration Identity Card Number ("NRIC") or Passport Number or UEN Number;
- (c) Contact Number; and
- (d) Email Address,

by **9.00 a.m. on 23 April 2021** to enable the Company to verify their status as Shareholders (the "**Registration Deadline**"). By submitting the above particulars, Shareholder accepts and agrees to the personal data privacy terms set out in the Notice of AGM dated 9 April 2021, and in particular, that personal details such as name, NRIC and/or Company Registration number will be required for purposes of verification and issuance of webcast login credentials.

Following the registration, authenticated Shareholders will receive an email confirmation latest by **9.00 a.m. on 25 April 2021**. The email will contain a unique link to access the live audio-visual webcast via Zoom or via their web browser. In the situation where the link does not work, Shareholders can access the session via entering the webinar ID and password directly in the Zoom platform. Shareholders can also access the audio-only stream of the Live AGM Webcast via the provided telephone number with the webinar ID and a password. Shareholders must not forward the login details to join the Live AGM Webcast to other person who is not a shareholder of the Company and/or who is not authorised to attend the Live AGM Webcast. Recording of the Live AGM Webcast by shareholders in whatever form is also strictly prohibited.

Persons who hold shares through relevant intermediaries, including CPF and SRS investors, who wish to participate in the AGM via Webcast should contact their relevant intermediaries (which would include, in the case of CPF and SRS investors, their respective CPF Agent Banks and SRS Operators) through which they hold such shares as soon as possible in order for the necessary arrangements to be made for their participation in the AGM.

Shareholders who did not receive the email confirmation by 9.00 a.m. on 25 April 2021 but have registered by the Registration Deadline, may contact the Company, via email at [agm@creditbureauasia.com](mailto:agm@creditbureauasia.com).

## 2. Submission of questions

Shareholders may submit questions related to the resolutions to be tabled for approval at the AGM to the Chairman of the Meeting, in the following manner:

- **by post** to the Registered Office of the Company at 6 Shenton Way, #17-10, Singapore 068809; or
- **by email** to [agm@creditbureauasia.com](mailto:agm@creditbureauasia.com).

When sending in your questions, please provide your full name, address, contact details and the manner in which you hold shares in the Company (e.g. via CDP, CPF or SRS).

All questions must be submitted by **9.00 a.m. on 19 April 2021** (the “**Questions Deadline**”).

The Company will endeavour to address all substantial and relevant questions (as may be determined by the Company in its sole discretion) via SGXNET and/or the Company’s website ([www.creditbureauasia.com](http://www.creditbureauasia.com)) before or during the AGM proceedings. Please note that Shareholders will not be able to ask questions at the AGM during the Webcast, and therefore it is important for Shareholders to submit their questions by the above Questions Deadline.

The Company will publish the Minutes of the AGM on the Company’s website and on SGXNET within one month from the conclusion of the AGM.

## 3. Proxy Voting

Please refer to the proxy form annexed to this announcement. Shareholders who wish to vote must submit their proxy forms in advance and appoint “Chairman of the Meeting” as their proxy.

(i) Shareholders (whether individual or corporate) appointing the Chairman of the Meeting as proxy must give specific instructions as to his manner of voting, or abstentions from voting, in proxy form, failing which the appointment will be treated as invalid.

(ii) The proxy form must be submitted in the following manner:

a) if sent personally or by post, be lodged at the Registered Office of the Company at 6 Shenton Way, #17-10, Singapore 068809; or

b) if submitted by email, the proxy form must be sent to [agm@creditbureauasia.com](mailto:agm@creditbureauasia.com).

in either case, by **9.00 a.m. on 23 April 2021** (the “**Proxy Deadline**”).

Shareholders who wish to submit an instrument of proxy must complete and sign the proxy form, before submitting it by post to the address provided above, or scanning and sending it by email to the email address provided above.

#### 4. Results

The voting results for each of the resolution tabled at the AGM will be shown live during the Webcast. As the COVID-19 situation continues to evolve, we seek Shareholders' understanding that further measures and/or changes to the AGM arrangements may be made in the ensuing days up to the day of the AGM. Any updates will be posted on our Company's website at [www.creditbureauasia.com](http://www.creditbureauasia.com) and SGXNET.

The Company would like to thank all Shareholders for their patience and co-operation in enabling the Company to hold its AGM with the optimum safe distancing measures amidst the current Covid-19 pandemic.

#### KEY DATES/DEADLINES

In summary, the key dates/deadlines which shareholders of the Company should take note of are set out in the table below:

Key dates	Actions
9 April 2021 (Friday)	Annual report for the financial year ended 31 December 2020 with the notice of AGM, and the proxy form will be made available to shareholders of the Company by electronic means.
By 9.00 a.m. on 15 April 2021 (Thursday)	Deadline for CPF or SRS investors who wish to appoint the Chairman of the Meeting as proxy to approach their respective CPF Agents or SRS Operators to submit their votes.
By 9.00 a.m. on 19 April 2021 (Monday)	Deadline for shareholders to: <ul style="list-style-type: none"><li>• submit questions in advance</li></ul>
By 9.00 a.m. on 23 April 2021 (Friday)	Deadline for shareholders to: <ul style="list-style-type: none"><li>• pre-register for live audio-visual webcast/live audio only stream of the AGM proceedings.</li><li>• submit proxy form.</li></ul>
By 9.00 a.m. on 25 April 2021 (Sunday)	Authenticated shareholders will receive an email (the "Confirmation Email"): <ul style="list-style-type: none"><li>• confirming that they will be able to log-in on the date of the AGM with the URL link and instructions to access the live audio-visual webcast; and</li><li>• containing a telephone number to access the live audio-only stream of the AGM proceedings.</li></ul> <p>Shareholders who do not receive the Confirmation Email by 9.00 a.m. on 25 April 2021, but have registered by the 23 April 2021 deadline should contact the Company at <a href="mailto:agm@creditbureauasia.com">agm@creditbureauasia.com</a>.</p>
Date and time of AGM – 9.00 a.m. on 26 April 2021 (Monday)	<ul style="list-style-type: none"><li>• Use the URL link and instructions provided in the Confirmation Email to access the live audio-visual webcast of the AGM proceedings; or</li><li>• Call the telephone number in the Confirmation Email to access the live audio-only stream of the AGM proceedings.</li></ul>

BY ORDER OF THE BOARD

Koo Chiang

Executive Chairman and Chief Executive Officer

9 April 2021